

Richmond County Public Library Board of Trustees
Minutes – April 14, 2015
RCC Warsaw Campus Board Room

Members present: Dayle Collins, Chairman Margaret Kurtz, Finance
Janice Dockins Edward Marks
H. Gwynne Tayloe

Also present: Courtney Sisson; Dan Ream, Library Director; Ruth Lynn, Outreach Coordinator;
Jane Kemper, FOL Liaison; Linda Taylor, recorder

D. Collins called the meeting the order at 4:02 p.m.

Minutes – M. Kurtz moved to accept the March 10, 2015 minutes as corrected. J. Dockins seconded the move. Motion carried.

Finance Report–M. Kurtz ‘s Cash Report for period beginning March 01, 2015 and ending March 31, 2015 showed the following: beginning balance \$18,244.33; deposit \$0.43; disbursements \$1,294.49 which included \$1,087.86 for audio books and \$206.63 for programming; and an ending balance of \$16,950.27.

Operations - D. Ream reiterated the disbursements previously noted by M. Kurtz. D. Ream noted a \$7,100 funding request had been made to the Town of Warsaw and we were awaiting their response.

Trustee recruitment –D. Collins noted the process of trustee recruitment has been questioned by the Richmond County Board of Supervisors. General discussion ensued particularly covering the extensive research performed by J. Dockins. E. Marks noted we were too late in the cycle to change our current method as potential candidates would be needed by our June 2015 meeting as terms for trustees run July 1 – June 30. Members agreed with E. Marks. D. Ream would get with J. Dockins and create a summary of other Virginia libraries’ trustee recruitment practices..

Disposition of CD’s – D. Ream would research the cost of having the past Northern Neck News digitalized as well as any prospective future cost. He will report his findings at The May meeting. Other usage discussion included offering a scholarship to a library school student; magazines for kids in school; and additional computers in the library. The current value of the two Cash on Deposits was \$22,087.67 and they both mature in July 2015. A disposition decision was needed by June.

Library Report – D. Ream requested the Town of Warsaw funds of \$7,100. Morgan Quicke, County Administrator notified Dan that he would be recommending a \$2000 increase, not the full \$5000 request. D. Ream was pleased M. Quicke had contacted Carol Adams at the Library of Virginia; verified the supervisors continued library support; and shared the reasons why the county was unable to fund the full increase request. Dan is hopeful the Library of Virginia will continue to provide state aid.

Outreach Report – R. Lynn reported special programs were planned for Richmond County Public School students during their upcoming spring break. Ruth was contacted by the YMCA and asked to participate in the upcoming April 25 Healthy Kids Day Event. In support of Earth Day, the library has been accepting used tennis shoes which will be delivered to a local Nike store for recycling.

FOL Report – J. Kemper reported the upcoming May 21, FOL annual meeting to be held at St. Johns with guest author, Bobby Watkins. Flyers would be mailed soon. J. Kemper extended an invitation to hear author, John Harding Peach discuss his book, *On the Banks of the Rappahannock* at Mildens Church in Sharps on Wednesday, April 15. J. Kemper also noted the FOL Book Sale was well organized and a successful asset.

With no further business, E. Marks moved for adjournment. H. G. Tayloe seconded. Motion carried for adjournment at 4:59 p.m.

