

Richmond County Public Library Board of Trustees
Minutes – July 8, 2014

Members present: Dayle Collins, Chairman Mercer O’Hara, Vice-Chairman
Margaret Kurtz, Finance D. Edward Ramsey
Walter Ball Edward Marks

Also present: Dan Ream, Library Director; Ruth Lynn, Outreach Coordinator; Linda Taylor, Recorder

D. Collins called meeting to order at 4:06 p.m. and welcomed all.

D. Collins called for a review of the June 17, 2014 minutes. E. Ramsey moved to accept with correction of Collin(s) in second paragraph. W. Ball seconded. Motion carried.

Finance Report – M. Kurtz’s Cash Report for 6-17-14 through 6-30-14 showed the following: beginning balance of \$4888.02, disbursements of \$1255.75 and an ending balance of \$3632.27.

D. Ream’s FY15 Projected Income and Expenditure Budget noted the following: a carryover of \$3,632.27 with an anticipated income/expenditure of \$122,029.27. Explicit details concerning the expenditures for monies designated for programs and signage was shared. E. Ramsey moved to accept the FY15 Projected Budget as presented. M. Kurtz seconded. Motion carried.

Review of the Long Range Plan and By-Laws- D. Ream agreed to make all commented corrections and present the revised documents at the August meeting.

Recruitment of new board members: members agreed to follow the guidelines specified in the By-Laws which give trustees the responsibility to present potential trustee candidates to the board of supervisors for approval. The trustees will reach out to the community for assistance in located two candidates.

Chairman Collins noted the following: an Annual Calendar of Events would be useful with organizing and identifying mandated reports, deadlines and events. Members reviewed the sample and agreed. D. Collins requested meeting minutes be emailed in advance of the meeting. D. Collins would like to enhance the community’s knowledge of library resources that are available to them such as databases and programs.

Library Report - D. Ream conducted a phone interview with Nicholas Vandeloecht from the Northern Neck News regarding receipt of state aid and anticipates a published article; interviews for the Dean of Technology and Learning Resources position are scheduled for July 11 and July 14. Dan would report directly to this person; On July 22, Dan in partnership with the VEC, will offer a job search workshop; Dan encouraged everyone to thank their town or county representative for supporting the library.

Outreach – R. Lynn reported the following: 226 people attended the July Children’s Theatre event; 130 children have signed up for the Summer Reading Program; upcoming events include: a Teen Event; Magic Show; guest author David Cariens; and Sharon Buchner, July’s Artist of the Month. Plans to develop a teen council and continue hosting future artist events are underway.

FOL Report – Tentative speakers for the upcoming Book and Author Dinner are Doris Buffet, Dean King and Jon Sealy.

With no further business, M. Kurtz moved to adjournment. E. Ramsey seconded. Meeting adjourned at 5:06 p.m.