

Richmond County Public Library
Minutes – September 10, 2013

Members present: Ed Marks, Chairman Dayle Collins, Vice-Chairman
Margaret Kurtz, Finance Deborah Ball
Mercer O'Hara Ed Ramsey
H. Gwynne Tayloe

Also present: Dan Ream, Coordinator of Learning Resources
Linda Taylor, Public Services Manager

E. Marks called meeting to order and welcomed everyone at 4:06 p.m.

Minutes – D. Collins moved to approve the August 13, 2013 minutes. M. Kurtz seconded.
Motion carried.

Report of the Finance Committee – M. Kurtz presented a Cash Report for period starting 8-13-13 and ending 9-10-13 showing a beginning balance of \$90,824.17 and an ending balance of \$57,074.00. The report showed a deposit of \$6,230.58 and a disbursement of \$39,980.75. It was determined the proceeds from the cashed in CD would be used for special events.

Trustees reviewed the Activity for August spreadsheet showing funds received totaling \$89,215.86 and expenditures totaling \$40,081.69. The Year to Date Summary spreadsheet showed total income received as \$90,991.76 with spent to date totaling \$40,148.34.

M. O'Hara moved to accept finance report as presented. D. Collins seconded. Motion carried.

Old Business:

Library Signage – D. Collins reported he was waiting to hear back from Mr. Kim McManus as to whether or not the signage proposal would be approved by Dr. Elizabeth Crowther. Trustees appreciated Leslie Smith's efforts in getting the public library noted on the colleges' electronic signage board. Would appreciate seeing events note as they occur.

Open House – discussion for a definite time and date would be addressed at the October meeting. Also the farm mural was complete, the second mural was not and the desire to have them done before open house was determined. It was noted the board of supervisors meet on the 2nd Thursday of each month. The open house would be held to coincide with their meeting day.

Long Range Plan – D. Collins would continue working on and incorporate the suggestions received. He will present them at the next meeting for review with the intent that the updated version be submitted to the Library of Virginia as required for state aid. The desire to pursue grants was noted.

New Business:

Library Report – D. Ream noted the vacant librarian position had not generated any suitable applicants. Therefore, the position description was under revision. D. Ream announced he would be serving as the Public Library Director. D. Ream reported 2 part-time library assistant positions were vacant and 53 applications had been received. Hopefully, the positions would be filled as soon as possible. D. Ream reporting meeting with Kim Armentrout who provided him with overview of the public librarian's duties and responsibilities and he would be attending his first public library directors' meeting in September. D. Ream also reported meeting with Karen

Gagnon, the area high school librarian. And he and Mr. Marks would be meeting with Mr. Quicke, county administrator. D. Ream also noted he would be attending the library booth at the Boots & BBQ event. D. Ream also shared that he had created a facebook for the public library.

Boots & BBQ event – D. Bone reported the event would take place September 15, at Naylor's Beach. A library tent hosted by trustees and D. Ream would be available.

Outreach – L. Taylor reported R. Lynn was continuing her community outreach services to area daycare and adult centers.

FOL report – L. Taylor reminded everyone of the upcoming October 25 event with special guest author, James “Bud” Robertson.

The next monthly meeting is scheduled for Tuesday, October 8.

With no further business for discussion, the meeting adjourned at 5:10 p.m.

Respectfully submitted,

Linda Taylor