

**Richmond County Public Library  
Minutes – April 9, 2013**

**Members present:** Dayle Collins, Vice-Chairman  
Margaret Kurtz  
Mercer O'Hara

Jane Kemper  
H. Gwynne Tayloe

**Also present:** Kim Armentrout, Public Library Consultant, Library of Virginia  
Loftan Miller, Interim Director  
Linda Taylor, Public Services Manager

**D. Collins called meeting to order at 4:03 p.m. and welcomed all.**

**K. Armentrout, from the Library of Virginia, shared her thoughts on the transitions libraries are currently facing, especially due to patron demands for providing cutting edge technologies. She spoke of financial issues concerning the general assembly and expected state aid cuts due to the sequester event. She shared information about the mobile app that is now able and will allow access to your public library from wherever you are. You can download your app by using the internet address <http://va.boopsie.com>. Also available for patrons is a database called Literati which is authoritative and includes homework assistance. This database was made available to the Library of Virginia through federal funds. Ms. Armentrout encouraged trustees to access the free online trustee tutorials that are currently available 24/7. She distributed for review a Model Friends' Cooperative Network which outlined the responsibilities of the library director and the trustees in the areas of: general administrative, policy, planning, marketing, fiscal, legislative, meetings and networking. She also noted a partnership between Virginia Beach Public Library and Tidewater Community College would take place in August. Members thanked K. Armentrout for joining us and sharing such a wealth of information.**

**The presentation of the March 12, 2013 minutes was tabled until the next meeting.**

**M. Kurtz presented her updated Cash Report reflecting a beginning balance of 18,914.16. Deposits were 5,990.25 state aid payment, 25.00 donation and 2.56 interest. A disbursement for 464.90 had been processed and an ending balance showed 24,467.07. Kurtz's report also noted a total of 28,267.41 was invested in Certificates of Deposit.**

**L. Miller presented a transfer request for the amount of 19,712.00 of which 14,212.00 would be used to pay the fourth and final contract fee for FY2013. And 5,500.00 would be used to purchase material. M. Kurtz motioned to approve the transfer as requested. M. O'Hara seconded. Motion carried.**

**L. Miller reported a full-time Warsaw College Librarian position had been approved. This position would serve as the director of the public library and be responsible for developing emerging technologies for all library services. The question arose as to whether or not a trustee could be part of the hiring process? L. Miller would inquire.**

**Concerning the FY2014 state aid reduction, L. Miller and L. Taylor consulted with Carol Adams at the Library of Virginia, and found that a clerical error had been made on the Bibliostat report for 2010. This was confirmed by K. Armentrout. Miller and Taylor assured trustees that they had reviewed information reported for 2011 and 2012 and were able to determine its accuracy.**

**Discussion turned to signage. D. Coilins shared his signage proposal. G. Tayloe motioned to have L. Miller present the proposal to the RCC Executive board. M. O'Hara seconded. Motion carried.**

**Concerning expending the fundraising monies for the children's room décor, the following suggestions were offered: L. Miller suggested a painted mural by local artist, Anna Pomaska; J. Kemper suggested peel and stick murals that could be changed seasonally. L. Miller would take both suggestions to the college and advise at our next meeting her findings.**

**Concerning the upcoming trustee vacancy, M. Kurtz and J. Kemper each have a potential candidate. Discussion tabled until the next meeting.**

**The next meeting is scheduled for May 14, 2013, 4:00 p.m.**

**With no further business, meeting adjourned at 5:31 p.m.**