

Richmond County Public Library
Minutes – August 14, 2012

Members present: Ed Marks, Chairman Ed Ramsey
Jane Kemper Gwen Tayloe
Mercer O'Hara

Also present: Cherie Carl, Dean of Learning Resources - Recorder
Ruth Lynn, Programming and Outreach Coordinator

E. Marks called the meeting to order with a quorum at 4:30 p.m. and welcomed all.

The June 19, 2012 minutes were reviewed. J. Kemper moved to accept as written. Ed Ramsey seconded. Motion carried.

C. Carl gave a library report. A financial summary sheet for the new fiscal year was presented showing current bank balance, deposits and withdrawals to date. The monthly budget report for July was presented in the new adopted format. The year to date summary was also shared in the new format for FY 2011-2012. It was agreed the FY 2011-2012 would be distributed at next month's meeting also as D. Collins was not present. A transfer request was presented in the amount of \$41,570.25. This represented a quarterly installment in the amount of \$14,212 towards the annual contractual fee to the college, \$20,000 to fund the annual personnel costs of the programming/outreach position and \$7,358.25 for the first quarterly State Aid payment. C. Carl asked members to consider a change in the contract payment method. Instead of 4 installments, please consider consolidating the remainder of the contractual fee into a lump sum and the payment of the \$6000 request when the Town funds are received. The proposed change was deferred until the September meeting.

C. Carl gave an update on the library renovation. There is now signage at the three main entrance areas directing all patrons to the temporary library space while renovations are in progress. C. Carl showed the Richmond County Public Library website and noted there was a link to information about the Library Board of Trustees where up to date minutes from our meetings are posted. Special thanks was noted to D. Collins for taking the lead on this. The Long Range plan is also posted and a request was made for all board members to review the plan. E. Marks suggested a smaller group be appointed for this task and to update progress towards the plan. C. Carl noted she gave a presentation to the Warsaw American Legion and the group expressed an interest in supporting the library with a monetary donation. Lastly, C. Carl advised the part-time library position has been filled and Jackie Cooper-Dunaway has joined the staff.

For Outreach, R. Lynn gave an update on the Summer Reading Program which concluded August 7, 2012 and was a great success. We registered 117 readers with 46 completers turning in reading logs. Prizes were awarded and we received very positive feedback from the attendees and parents. The Warsaw Rotary Club was also a partner and donated 50 tickets for food vouchers for the Richmond County Fair and WarsawFest valued at \$400.00. Story time continues and our partnerships with various community entities such as the Farmers Market, the Main Street Revitalization Program and the YMCA are all proving very valuable in getting us more public recognition. The Summer Reading program theme for 2013 will be "I Dig Reading" and plans are already underway for next year. We will also be participating in the Christmas Parade beginning with a planning meeting in September.

For the Friends of the Library, J. Kemper reported the book sale is proving to be a good fundraiser; especially with the institution of regular hours for Friday and Saturdays from 10 -2.

Fundraising was tabled until the library renovations were near completion.

E. Marks announced the next meeting to be held September 11, in the Board Room beginning at 4 p.m.

With there being no further business for discussion, the meeting was adjourned at 5:00 p.m.