

Richmond County Public Library
Minutes – September 13, 2011

Members present:

Ed Marks	Ed Ramsey
Jane Kemper	Mercer O'Hara
Dayle Collins	Gwynne Tayloe
Walter Ball	

Also present:

Cherie Carl, Dean of Learning Resources
Linda Taylor, Library Staff

E. Marks called meeting to order at 4:04pm.

The July 12, 2011 meeting minutes were reviewed. J. Kemper moved to accept as presented. M. O'Hara seconded. Motion carried.

A Financial Report dated September 13, 2011 showed a balance of \$88,737.24. C. Carl presented a 2011-2012 Projected Budget Allocation. The projected income and expenditure was \$119,852.00. The contract fee with the college remained at the previous level. C. Carl issued a transfer request in the amount of \$21,060.00, of which \$14,212.00 would be applied to the contract fee and \$6848.00 would be used to purchase material. W. Ball moved to approve the transfer request. J. Kemper seconded. Motion carried.

For the Library report, C. Carl announced the resignation of Jackie Cooper-Dunaway, the Outreach coordinator, but noted outreach services were still being provided. The process for filling the vacant position was underway. Concerning renovation, C. Carl noted details such as shelving and equipment for the children's room was being processed. The temporary relocation of the main library was also progressing with an October/November time frame. It was noted that the renovation included paint, carpet, furniture and completion would take two to three months.

Concerning the FOL, J. Kemper announced the book sales had been successful. Future sales are being planned, watch for the publicity, and donations are being accepted. A date for a wine and cheese event with an author would soon be publicized.

Fund raising was discussed. E. Ramsey, D. Collins and C. Carl agreed to compose the letter. D. Collins would make inquiries concerning the printing and mailing list. The information gathered would be shared at the October meeting.

C. Carl noted we were on track with the Long Range Plan and the history section had been updated.

Under New Business, J. Kemper asked trustees to keep in mind a visit invitation for the Town of Warsaw Council members. It was agreed that this would be done after renovation completion. An invitation to the Board of Supervisors would also be extended.

E. Marks announced the next scheduled meeting would be Tuesday, October, 11, 2011 in the board room at Warsaw.

With no further business, J. Kemper moved for adjournment. W. Ball seconded. Meeting adjourned at 5:06pm.