

Richmond County Public Library
Minutes–December 8, 2009

Members present:

Jane Kemper, Chairman
Ed Marks
Mercer O'Hara

Also present:

Becky Marks, RCC FOL President
Cherie Carl, Dean of Learning Resources
Felicia Purdey, Librarian
Jackie Cooper–Dunaway, Library staff–Outreach programmer
Linda Taylor, Library Staff

J. Kemper called meeting to order at 4:04pm and acknowledged there was no quorum.

The November 10, 2009 minutes were reviewed, but tabled until the January meeting.

J. Kemper shared the financial report from M. Kurtz showing a bank balance of \$54,830.20. To date, the fundraising letter has generated \$4830.00 in donations with 82 donors. J. Kemper and members agreed, D. Collins should submit an invoice for reimbursement for expenses incurred with the mailing of the thank you letters.

C. Carl reviewed the 12/8/09 Income and Expenditure spreadsheet. Tabled until the January meeting would be a request to move from the Budgeted expenditure furniture line, the \$10,000.00, to the materials Budgeted expenditure line as the furniture would be most needed after the renovation.

Tabled until the next meeting, was C. Carl's transfer request for \$29,512.00 of which \$15,712.00 would be used for the third installment of the contract fee. The remaining sum of \$13, 800.00 would be used to purchase materials.

C. Carl noted Kim Armentrout would be available to attend the February meeting. C. Carl would like to submit queries from the board to Ms. Armentrout before the meeting, in order to allow for preparation.

C. Carl, F. Purdey and J. Cooper–Dunaway discussed possible partnership ideas with the Warsaw Rotary Club. Demonstrated were various themed Read to Me kits, which included books, DVDs, study guides, flash cards, even a toy. Jackie would further investigate packing and pricing for the next meeting.

J. Cooper–Dunaway shared her Outreach progress which includes going to the Cuddlebugs Daycare for story hour and Adopt–A–Soldier program where a soldier would record a story to be read to the children. Plans to make contact with Jackson's Little Angels and the Walnut Daycare centers are also in the works. Plans also include the development of a library newsletter for children and their parents.

C. Carl noted another promotional idea would be a collaborative effort with area librarians sharing a radio spot that could be used to promote the library, an event or to review of book.

Even though the library would unavailable for summer programs, the desire to hold the event is still valid. Therefore, F. Purdey met with Mr. Walstrom, the Vice–Principal at the Richmond County Elementary School to discuss the possible usage of the school to hold programs. Their conversation was very encouraging and would be shared with the proper personnel for a decision. Felicia noted other avenues such as the YMCA that could be explore if this was not feasible.

F. Purdey noted continued progress with the Reading Counts program. The titles are now available on the Richmond County Public Library's website.

F. Purdey had been to the Library of Congress's surplus book department and showed the titles she had obtained for the collection.

F. Purdey announced due to family responsibilities her last day at Warsaw would be February 3, 2010. On occasion, if needed she would be available. She would be attending the January meeting.

J. Kemper noted the Richmond County Board of Supervisors had been made aware of the upcoming renovation. And C. Carl shared with members a viewing of the projected floor plan for the upcoming renovation, discussing issues such as parking, building entries, and changes within the library after renovation that would be done in–house. Members were also invited to come back to the library to view the area of operation that would be available during renovation.

J. Kemper announced the next meeting would be Tuesday, January 12, 2009.

As there were no further agenda items, meeting adjourned at 5:24pm.