

Richmond County Public Library
Minutes – November 10, 2009

Members present:

Jane Kemper, Chairman	Ed Marks, Vice-Chairman
Margaret Kurtz	Mercer O'Hara
Dayle Collins	Ed Ramsey

Also present:

Ashley Schools, Student Representative
Cherie Carl, Dean of Learning Resources
Felicia Purdey, Librarian
Jackie Cooper-Dunaway, Library staff
Linda Taylor, Library staff

J. Kemper called meeting to order at 4:04pm and welcomed all. J. Kemper introduced Ashley Schools, a senior from Rappahannock High School, who would be serving as a student representative. Also welcomed, was Jackie Cooper-Dunaway who duties would include working with F. Purdey on Outreach Programs.

J. Kemper called for a review of the October 13, 2009 meeting minutes. M. Kurtz moved to accept as presented. E. Marks seconded. Motion carried.

Finance Report- M. Kurtz reported the mailing of the fundraising letter had been completed and approximately \$875.00 in donations had been received. The production and mailing of the letter total \$746.70. M. Kurtz noted last year's Fundraising letter received 119 donations with the average of \$55.42. So far, the average donation is \$25.00.

M. Kurtz reported a bank balance over \$46,000.00, noted the last transfer request had been honored. A Cash on Deposit held at Northern Neck State Bank had matured accruing \$1800.00 interest. Due to a higher rate offer, the CD was secured with to the Bank of Lancaster. Finance report approved as presented.

C. Carl shared a copy of Northumberland County Public Library's fundraising letter to show as an example as to how another library communicated information to its citizens.

C. Carl and J. Kemper reported on speaking at a Warsaw Rotary Club meeting in October during which suggestions were raised concerning a partnering project for the Children's library. It was agreed that this project would be supported and members were asked to give some consideration to feasible ideas for this effort.

F. Purdey's Outreach plans include attending the Hispanic Family Dinner and sharing bilingual library materials that are currently available. F. Purdey spoke of continued progress with the Reading Counts program in support of the Richmond County Elementary School.

E. Marks reported the Wine and Cheese event sponsored by the Friends of the Library with guest author, Woody Holton was well attended and considered a great success.

Concerning the Fundraising Letter, members thanked M. Kurtz for her efforts with carrying out the mailing. E. Ramsey and D. Collins would compose a thank you response.

To date, phase one of the renovation project would begin in March with preconstruction processes such as moving of departments out of their present areas. Construction is scheduled to begin May. Members voiced concerns about the operations of the library during this time and would work with Cherie to develop some possible solutions. Members requested the opportunity to review the construction plans.

J. Kemper asked members to think of ideas to enhance our community outreach.

J. Kemper announced the next scheduled meeting to be held, Tuesday, December 8, 2009.

With there being no further business, meeting adjourned at 5:15pm.