

Richmond County Public Library
Minutes-March 14, 2006

Members present:

Berniece Myers, Chairman
Sally King, Vice-Chairman
William C. Herbert
C. Ray Lucas
Jane Kemper
Thomas Neuman
Robert Stansell

Also present:

Elizabeth Hardy, Friend of the Library President
Tracy Elliott, Dean of Learning Resources
Linda Taylor, Library Specialist

B. Myers called meeting to order at 4:08pm and welcomed everyone. B. Myers extended a special thank you to W. Herbert for accepting a second term.

B. Myers called for approval of minutes. J. Kemper motioned for approval as written. T. Neuman seconded the motion. Minutes were approved as written.

B. Myers called for the budget report. R. Stansell requested the spreadsheets be labeled "a" and "b" for better clarity. Budget "a" will be the report entitled Richmond County Public Library, Annual Budget. Budget "b" will be the report entitled Richmond County Public Library, Income and Expenditures by Funding Source. Budget A was dismissed as it was realized to be incorrect. Budget B was correct and reviewed. Concerning receipt of income, T. Elliott noted the final state aid income is due in April and monies from the Town of Warsaw (\$6000.00) had been received. R. Stansell questioned the contract fee. T. Elliott explained that the Board had previously agreed to pay the contract fee with monies received from the County, Town and Friends of the Library. Increases in the contract are based upon the CPI which is currently 3.5 percent. R. Lucas motioned for approval of Budget B as written. W. Herbert seconded the motion. Budget B was unanimously accepted as presented.

T. Elliott noted the non-fulfillment of the part-time librarian position and trustees requested that discussion concerning the position be tabled for a later meeting. T. Elliott requested permission to spend the allotted \$5785.00 which \$400.00 would be used to pay for the Summer Reading Kickoff program and the balance spent on materials. R. Lucas motioned for acceptance of this request. T. Neuman seconded the motion. The request was unanimously accepted.

B. Myers called for Old Business. S. King briefly described the long-range plan which includes: an introduction with a brief history, a mission statement, a description of the area, a summary of current status, an assessment of community needs, and goals with objectives. S. King noted the plan still needs to be reviewed by Wayne Modlin and T. Elliott before final presentation to the board.

B. Myers called for New Business. T. Elliott distributed the 2005-2006 Fact Sheet, noting the time frame should read July 1, 2005 – March 13, 2006. Also, noted was that the library's automated circulation system (ALEPH) does not provide all the data she would like to be able to retrieve and share with the Board.

B. Myers noted the visit from Sherry Ransone had been very informative. T. Elliott reported participation in the Adopt a Book campaign had begun.

B. Myers called for announcements. T. Neuman requested to be included on the April 11th's agenda which will be the next meeting date.

As there was no further business, meeting adjourned at 5:10pm