

**MINUTES OF THE REGULAR MEETING OF THE
SAN RAFAEL LIBRARY BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 9, 2014
DOWNTOWN LIBRARY MEETING ROOM
6:00 P.M.**

MEMBERS PRESENT: CAROL MANASHIL
KAREN NIELSEN
HANNA RODRIGUEZ-FARRAR
MELANIE LEAVITT CANTARUTTI

MEMBERS ABSENT: SEAN PRENDIVILLE

OTHERS PRESENT: SARAH HOUGHTON, LIBRARY DIRECTOR
MADELINE MORK, FRIENDS OF THE LIBRARY

APPROVAL OF AGENDA

The meeting was chaired by Houghton in Prendiville's absence. The agenda was approved unanimously on a motion by Manashil and a second by Nielsen.

APPROVAL OF MINUTES

August meeting minutes were approved unanimously on a motion by Cantarutti and a second by Manashil.

PUBLIC COMMENT

None

STAFF PRESENTATION

None

CORRESPONDENCE

None

REPORT FROM LIBRARY DIRECTOR

New Board Member: The Board welcomes new member Hanna Rodriguez-Farrar to her first meeting!

Film Night Fundraiser for the Library: The Friends are holding a fundraiser for the Library Thursday, October 16th at the Rafael Theater. American Graffiti will be shown and a reception will be held before the screening.

Audiovisual Upgrade to the Downtown Library Meeting Room: The Downtown Library has added a 60" flat panel TV in the meeting room.

Tech Zone Update: The Downtown Library's Tech Zone, the enclosed mini-classroom of 5 high end PCs and iMacs, is almost ready. We expect to be fully operational in October.

REPORTS FROM LIBRARY SUPPORT GROUPS AND OTHER RELATED GROUPS

Friends of the Library: The Friends are holding a large sale at the Church across the street from the Downtown Library October 24th and 25th.

SRPL Foundation: The Foundation will hold an annual meeting October 9th at Falkirk with speakers from successful library construction projects.

Special Library Parcel Tax Committee: This committee has not met; nothing to report.

OLD BUSINESS

Meeting with City Council next month: The City Council will attend this Board's October meeting. Board members are encouraged to bring questions and concerns.

Visit from Foundation President: Library Foundation President Gary Ragghianti will attend this Board's December meeting.

Dinner meeting in January – planning: This Board will hold its January meeting as a dinner meeting outside of the library. The meeting will still be noticed and open to the public.

NEW BUSINESS

Staff Newsletter: Board members will continue to receive this newsletter, but in email format instead of printed postal mail.

Including MARINet minutes in meeting packets: Board members will receive MARINet minutes in each month's meeting packet.

Security at the Downtown Library, review of 6 month pilot: Incidents have slowly decreased since the introduction of security guards at the Downtown Library.

Houghton will meet with City management on September 16th regarding the continuation of security. The Board endorses at least another 6 month contract with Barbier Security.

Link+ inter-library loan service – use and cost: The tiered pricing model that Link+ uses when charging customers has resulted in large libraries paying very little for the service and smaller libraries paying a premium. San Rafael is paying, for its two libraries, about 90% of what the entire San Francisco Public Library system is paying. MARINet subscribed to Link+ as a consortium, and prices were tiered by the MARINet Board of Directors. A MARINet library director will join the Link+ board at its next election and we hope to have some movement on the Link+ level to reexamine their pricing, especially for consortia. If that does not resolve the pricing inequality, MARINet will look at the pricing for members to make it more equitable.

Final 2013/2014 budget report: 100% of the General Fund budget was expended and 97% of the Parcel Tax budget was expended. 8% of the Library's overall budget continues to come from other sources (Friends of the Library and direct donations).

2013/2014 statistics report: Library use continues to grow. In 2013/2014, the San Rafael Public Library checked out 457,727 items (a 4% increase over last year, which was an 11% increase over the year before that). eBooks 30% increase over last year. Our use of online subscription resources increased 69% in one year with an astounding 3,178,963 uses. One statistic showed a decrease – our public computer sessions decreased by 15% since last year, the first decrease seen since the introduction of public computers to libraries. This is being seen in libraries across the country and is believed to be the result of increased ownership of smartphones and other mobile devices.

ADJOURNMENT

Meeting adjourned at 7:17 pm.

Respectfully submitted by Sarah Houghton