

**MINUTES OF THE REGULAR MEETING OF THE
SAN RAFAEL LIBRARY BOARD OF TRUSTEES
TUESDAY, JULY 8, 2014
DOWNTOWN LIBRARY MEETING ROOM
6:00 P.M.**

MEMBERS PRESENT: CAROL MANASHIL
KAREN NIELSEN
SEAN PRENDIVILLE

MEMBERS ABSENT: MELANIE LEAVITT CANTARUTTI

OTHERS PRESENT: SARAH HOUGHTON, LIBRARY DIRECTOR
MADELINE MORK, FRIENDS OF THE LIBRARY

APPROVAL OF AGENDA

Agenda approved without changes unanimously on a motion by Nielsen and a second by Prendiville.

APPROVAL OF MINUTES

May meeting minutes were approved on a motion by Prendiville and a second by Nielsen.

PUBLIC COMMENT

None.

STAFF PRESENTATION

Children's Services Supervisor Hollie Stanaland presented about the summer reading programs for youth at the Downtown Library. So far, from June 13-July 7 we have 115 sign-ups for the early literacy program, 622 for the elementary school age program, and 223 for the middle school age program. A number of programs and educational opportunities are planned for the remainder of the summer.

CORRESPONDENCE

None.

REPORT FROM LIBRARY DIRECTOR

New Library Assistants: Three new library assistants will begin work this month in Downtown Circulation.

Downtown Library Carpeting Project: Work is being done at night July 7-24.

Bamboo Library Cards: The reaction to the cards so far has been fabulous, with local residents eager to get new cards and interest from hundreds of other libraries across the world.

Downtown Library Furniture: New computer chairs and comfortable reading chairs are being added to the Reading Room.

Laptops: Laptops were purchased for librarians, supervisors, and administrative staff.

Volunteers: We have hundreds of volunteers putting in thousands of hours of work every week. We appreciate the dedication of each and every one of them!

Security: Library staff continues to respond to inquiries regarding security at the Downtown Library.

REPORTS FROM LIBRARY SUPPORT GROUPS AND OTHER RELATED GROUPS

Friends of the Library: The July Art book sale has been rescheduled, possibly for August. A general sale is scheduled for July 25 and 26, open to all both days.

SRPL Foundation: The Foundation elected Gary Ragghianti to be President. The Foundation meets this coming Friday. Visioning work is progressing well.

Special Library Parcel Tax Committee: This committee has not met; nothing to report.

OLD BUSINESS

Being an Effective Trustee: Manashil brought several suggestions to the Board:

- Write op ed pieces regarding expenditures of the Parcel Tax, senior exemptions, and library successes. Manashil volunteered to draft something.
- Invite the newly elected Presidents of the Foundation and the Friends to meet with the Board of Trustees at a future meeting to discuss their organizations' future plans and how the Board can help them meet their goals. Houghton will facilitate this.
- Invite someone to consult with the Friends, Foundation, and Parcel Tax Committee (does not exist yet) to discuss complementary fundraising strategies. Houghton will facilitate this.

NEW BUSINESS

Election of a New Board Chair: Sean Prendiville was unanimously voted to be Board Chair with a motion from Prendiville and a second from Manashil.

Fundraising Coordination with Library Foundation and Friends of the Library: This item's discussion was incorporated into the above "Being an Effective Trustee" discussion.

LSTA grant for new library visioning: The Library has received formal approval for the grant and is now awaiting funds disbursement (probably in the fall). Staff will work with the Foundation, Board of Trustees, and Friends to build a visioning workshop and process for community outreach in the coming months.

ADJOURNMENT

Meeting adjourned at 7:09 pm.

Respectfully submitted by Sarah Houghton