

**MINUTES OF THE REGULAR MEETING OF THE
SAN RAFAEL LIBRARY BOARD OF TRUSTEES
TUESDAY, May 13, 2014
DOWNTOWN LIBRARY MEETING ROOM
6:00 P.M.**

MEMBERS PRESENT: THOMAS ALLEN (CHAIR)
MELANIE LEAVITT CANTARUTTI
CAROL MANASHIL
KAREN NIELSEN
SEAN PRENDIVILLE

OTHERS PRESENT: SARAH HOUGHTON, LIBRARY DIRECTOR

APPROVAL OF AGENDA

Agenda approved without changes unanimously on a motion by Manashil and a second by Nielsen.

APPROVAL OF MINUTES

April meeting minutes were approved on a motion by Cantarutti and a second by Nielsen, with abstentions from Allen and Manashil who were not present for the April meeting.

PUBLIC COMMENT

None.

CORRESPONDENCE

None.

REPORT FROM LIBRARY DIRECTOR

Partnerships to Make Legions of Kids Happy: The children's summer reading program is partnering with numerous local businesses and organizations this year.

Pickleweed Librarian Praised for Her Work in the Canal: Pickleweed Library's Supervising Librarian, Irene Morales, was featured in the *Marin Independent Journal* on May 3rd. To read the full article, go to:

http://www.marinij.com/novato/ci_25663460/marin-snapshot-novatos-irene-morales-creating-community-at

Friends Books 5th Anniversary: This May marks 5 years that the Friends of the San Rafael Public Library have operated the Friends Bookstore on C Street.

Congratulations, and thank you Friends!

Choose Privacy Week May 1-7: Choose Privacy Week is held annually May 1 - 7 and is an ongoing program of the American Library Association. This initiative invites library users into a national conversation about privacy rights in a digital age and gives citizens the resources to think critically and make more informed choices about their privacy.

Bamboo Library Cards: The Library is pursuing a partnership with Grovemade (in Portland) to create the first ever bamboo library cards. Stay tuned for more info.

REPORTS FROM LIBRARY SUPPORT GROUPS AND OTHER RELATED GROUPS

Friends of the Library: The 5 year anniversary party went very well. There will be no lawn sale this year.

SRPL Foundation: The Library applied for and conditionally received a grant to help the Foundation with visioning training for moving forward toward building a new Downtown Library.

Special Library Parcel Tax Committee: This committee has not met; nothing to report.

OLD BUSINESS

Private Security Pilot at the Downtown Library: The security pilot continues to go well at the Downtown Library. The guard is still posted during all open hours. Houghton provided the Board with two charts. The first showed the number of patrons banned on an annual basis from 2006 through 2014 (so far). The number went from 2 in 2006 to 9 in 2013, and there are already 9 in the first four months of 2014. The second chart showed the number of serious patron incidents with staff and/or security, by week, from February 1-April 30. The number of weekly incidents dramatically rose immediately after security was introduced, indicating that staff weren't able to catch much of what was happening while performing the other aspects of their jobs. The last two weeks of April the total number of incidents decreased. Also, since security has been introduced, the number of negative staff interactions (vs. security) with patrons has declined.

NEW BUSINESS

Public Records Act Request: A Public Records Act request was made for all information leading to the Library's decision to hire security. The materials disbursed to the requesting party were distributed to the Board members for their information.

Being an Effective Trustee: Board members discussed some of the more effective methods of advocacy and outreach – City Council contact, legislation advocacy, partnering with the Friends and Foundation, advocating for Measure C renewal, etc. It was agreed to put this item on the next agenda as well for further discussion.

Summer Programs for 2014: Cantarutti discussed some of the programs the Exploratorium is doing with the San Francisco Public Library over the summer. Houghton distributed a list of the summer programs planned for all ages, including partnerships and program information as available.

2013/2014 3rd Quarter Financial Report: The Library's spending is on target in both the General Fund and Parcel Tax budgets. We expect to end the year on target.

ADJOURNMENT

Meeting adjourned at 6:45 pm.

Respectfully submitted by Sarah Houghton