

**MINUTES OF THE REGULAR MEETING OF THE  
SAN RAFAEL LIBRARY BOARD OF TRUSTEES  
TUESDAY, APRIL 8, 2014  
DOWNTOWN LIBRARY MEETING ROOM  
6:00 P.M.**

**MEMBERS PRESENT:** KAREN NIELSEN  
SEAN PRENDIVILLE  
MELANIE LEAVITT CANTARUTTI

**MEMBERS ABSENT:** THOMAS ALLEN (CHAIR)  
CAROL MANASHIL

**OTHERS PRESENT:** SARAH HOUGHTON, LIBRARY DIRECTOR  
WILLIAM CALHOUN, TEEN LIBRARIAN  
MADELINE MORK, FRIENDS OF THE LIBRARY

**APPROVAL OF AGENDA**

Agenda approved without changes unanimously on a motion by Nielsen and a second by Cantarutti.

**APPROVAL OF MINUTES**

March meeting minutes were approved unanimously on a motion by Nielsen and a second by Cantarutti.

**PUBLIC COMMENT**

None.

**CORRESPONDENCE**

None.

**STAFF PRESENTATION**

Teen Services Librarian William Calhoun presented about the Tech Zone project at the Downtown Library. Although the grant-funded project began as a simple small technology lab with more advanced computers, the project has now morphed into a larger project including relocating all of the public use computers, adding electrical and networking, and enclosing the Tech Zone as a small teaching lab.

**REPORT FROM LIBRARY DIRECTOR**

Celebrate National Library Week: Join SRPL in celebrating National Library Week, April 13-19. First sponsored in 1958, National Library Week is a national observance sponsored by the American Library Association (ALA) and libraries across the country each April.

Recruitments Update: We are midway through the recruitment process for our part-time Children's Services Librarian at the Pickleweed Library and our three vacant Library Assistant positions at the Downtown Library (two part-time, one full-time).

New MARINet System Administrator: On March 20<sup>th</sup> the MARINet Board of Directors interviewed candidates for a new System Administrator and selected Dan McMahon.

Report from Public Library Association Conference: Librarians from San Rafael (Diane deLara, Jill Harris, and Sarah Houghton) attended the biannual Public Library Association Conference in Indianapolis in early March.

Banners: Assistant Director Vanessa Christman worked with a designer to create three new banners advertising our Discover & Go museum passes, our eBooks, and our online language learning tools. They are up on 4<sup>th</sup> Street.

Volunteer Appreciation Night: We will be holding our annual Volunteer Appreciation Night on Friday, April 25<sup>th</sup> from 6-7:30 in the Reading Room of the Downtown Library.

Urban Librarians Conference Presentation: Director Sarah Houghton and Assistant Director Vanessa Christman will be presenting a conference session at the Urban Librarians Conference in Brooklyn on April 11<sup>th</sup>.

Google Glass at the Library: The Library has purchased Google Glass. The idea for the Library is to add it to our technology petting zoo, which contains tablets, eReaders, MP3 players, video cameras, etc. for the public to test out in a workshop environment.

Musical Family Storytime with Catherine: Thanks to the support of the Friends of the San Rafael Public Library, on April 2nd the Pickleweed Library started offering a new bilingual program called "Musical Family Storytime with Catherine."

## **REPORTS FROM LIBRARY SUPPORT GROUPS AND OTHER RELATED GROUPS**

Friends of the Library: The Friends will be holding a 5 year anniversary party on May 1<sup>st</sup> from 5-7pm. May 6-10 the store will have a sale.

SRPL Foundation: The Foundation presented to the City Council in a special Study Session on March 17<sup>th</sup>. The Foundation continues on with its work and a new Board member, Councilmember Bushey.

Special Library Parcel Tax Committee: This committee has not met; nothing to report.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Report from CPLA training (Karen Nielsen): Nielsen attended this half-day workshop in Castro Valley. She brought back many ideas from the speakers about partnerships, trust-building, bond measures, and parcel tax campaigns.

Update on Revised Guidelines for Library Use Rollout: The Revised Guidelines were rolled out on Monday, March 3rd. After the rules have been in effect a month we have seen a shift in the behavior at the Downtown Library in particular, and to a lesser extent the Pickleweed Library. A number of thankful patrons noticed a change in the Library's environment and attributed it to the policy and staff's willingness to enforce it.

Private Security Pilot at the Downtown Library: We began a private security pilot at the Downtown Library on Tuesday, April 1st. The addition of security was prompted by the uptick in bad behavior and the need to enforce the new policy. The pilot will last up to 3 months for Barbier Security to provide a security guard at the Downtown Library during all open hours. We will reassess on an ongoing basis.

## **ADJOURNMENT**

Meeting adjourned at 6:59 pm.

*Respectfully submitted by Sarah Houghton*