

**HENRY COUNTY PUBLIC LIBRARY  
BOARD MEETING MINUTES**~~May 27, 2015~~

June 25

Board members in attendance: Nancye Chilton, Sharla Clubb, Ellie Brammell, Thomas Minton, Dianne Brammell

Library Staff in attendance: Jessica Powell

KDLA Staff in attendance: Chris Bischoff

Public in attendance: Tish Stewart

The Board meeting was called to order at 4:05 p.m. by President Nancye Chilton. The meeting was held in the meeting room of the Henry County Public Library.

**Public Comment:** None.

Prior to the regular order of business, Sharon Aynes (Notary Public), administered the Oath of Office to Dianne Brammell and Tish Stewart. Dianne Brammell is filling the unexpired term of Barbara Harrod and her term commences immediately. Tish Stewart is succeeding Nancye Chilton and her term commences on July 1, 2015.

**Minutes Reviewed:** A motion to approve the Minutes of the May 27, 2015 meeting, as amended, was made by Thomas Minton and seconded by Sharla Clubb. The vote to approve the minutes was unanimous.

**Circulation and Financial Reports:** Following a review of the Circulation and Financial Reports, a motion was made by Ellie Brammell to accept the reports and approve of disbursements. A second was provided by Sharla Clubb and all members voted to approve the motion.

**Regional Report:** Chris Bischoff, Regional Librarian, reviewed Trustee Tips and introduced himself to the Board.

**Director's Report:**

1. Two weeks into Summer Reading, HCPL has surpassed numbers for 2014 Summer Reading. There are still four weeks of programming remaining.
2. The staff is busy with Outreach Events. Campbellsburg Day is being re-scheduled and Harvest Showcase is the 25th of July
3. A policy adopted in May, 2015 requires background checks on all new hires. A motion was made by Sharla Clubb to perform background checks on all current employees. A second was provided by Thomas Minton and all members voted in favor of the motion.
4. New board member, Dianne Brammell, was welcomed to the Board. Tish Stewart was also present and will assume her responsibilities July 1, 2015.
5. All Trustees were informed that Staff Updates are in the Board packet.

**New Business:**

1. Election of Officers for 2015-2016; Ellie Brammell and Sharla Clubb (secretary and treasurer, respectively) are serving the second year of two year terms. Ellie Brammell nominated Thomas Minton to serve as President of the Board of Trustees. Sharla Clubb provided a second to the motion and all members voted in favor.

Dianne Brammell moved that ~~Tish Stewart~~ be nominated to fill the position of Vice-President. Sharla Clubb provided a second to the motion and ~~all members voted in favor.~~

2. Discussion ensued concerning the Auditor to be retained for the 2015-2016 Fiscal Year. It was decided that the Board would retain the same Auditor that was used last year.

3. An updated Circulation Policy was presented for consideration. A motion to approve the Policy as amended was made by Ellie Brammell. A second was provided by Dianne Brammell and the vote to adopt the policy was unanimous.

4. Following discussion, the library staff will investigate adoption of "Storyline", a Dial-a-story service.

5. Following discussion of budget revisions, Thomas Minton made a motion to amend the budget as presented, Dianne Brammell seconded the motion and all members of the board voted in favor.

6. A representative from Hilliard Lyons will meet with the Board of Trustees at our next meeting.

7. Thomas Minton, on behalf of the Board of Trustees, recognized the distinguished service of Nancye Chilton.

The next meeting will be held on July 30, 2015 at 5:00 p.m.

**Adjournment:** There being no further business, a motion to adjourn was made by Thomas Minton and a second was provided by Ellie Brammell . All members voted in favor and the meeting was adjourned at 5:52 p.m.

 8-13-15  
Ellie Brammell, Secretary Date

 7/30/15  
Thomas Minton, President Date