

## Library of Virginia Coaching Program Application

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The Library of Virginia is offering a coaching program for library staff. We are currently accepting applications for both coaches and people who wish to be coached. We are limiting the number of people who will be accepted into the program.

Coaches will be expected to attend two-day training, participate in follow up activities and attend a half-day session will follow in November.

For more information see: <http://vpl.virginia.gov/youth-services/coaching-workshop/>

Applications for people who wish to coach or be coached should be mailed, faxed, or emailed to:

**Enid Costley**  
**Children's and Youth Services Consultant**  
**Library of Virginia**  
**800 East Broad Street**  
**Richmond, Virginia 23219**  
**(804) 692-3771 Fax**  
**[enid.costley@lva.virginia.gov](mailto:enid.costley@lva.virginia.gov)**

Confirmation of receipt of the application will be sent via email.

For participants who wish to be coaches, the application should include the following:

1. Application form
2. Resume
3. Letter of support from your direct supervisor
4. A separate sheet addressing the following questions:
  - a. Why do you wish to participate in the coaching program?
  - b. What do you hope to achieve?
  - c. What are your career goals?
  - d. How can you contribute to the program?

For participants who wish to be coached, the application should include the following:

1. Application form
2. Resume
3. Letter of support from your direct supervisor
4. A separate sheet addressing the following questions:
  - a. Why do you wish to participate in the coaching program?
  - b. What do you hope to achieve?
  - c. What are your career goals?

# Library of Virginia Coaching Program

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- I wish to be a coach
- I wish to be coached

Name:

Email:

Phone number & extension:

Library System:

Address:

Position:

**Mail to:**

Enid Costley  
 Library of Virginia  
 800 East Broad Street  
 Richmond, VA 23219  
 Fax: (804) 692-3771  
 Email [enid.costley@lva.virginia.gov](mailto:enid.costley@lva.virginia.gov)

Confirmation of receipt of application  
 will be sent via email.

**Deadline is ASAP**

Mark one word in each row which best describes you:

Forceful	Outgoing	Diplomatic	Passive
Adventurous	Generous	Analytic	Patient
Demanding	Sociable	Accurate	Calm
Competitive	Trusting	Systematic	Loyal
Decisive	Convincing	Sensitive	Deliberate
Self-assured	Enthusiastic	Conscientious	Team-oriented
Daring	Emotional	Conventional	Stable

1. Attach a resume
2. Letter of support from you direct supervisor.
3. On a separate page address the following
4. Why do you wish to participate in the coaching program?  
 What do you want to achieve?  
 What are your career goals?  
 What can you contribute to the program? (Coaches only!)